

**RESPIRATORY CARE PRACTITIONERS EXAMINING COUNCIL
MEETING MINUTES
April 14, 2016**

PRESENT: Ann Bonner, William Rosandick (*Via GoToMeeting*), Lynn Waldera

STAFF: Tom Ryan, Executive Director; Samantha Weishan, Bureau Assistant; and other Department Staff

CALL TO ORDER

Lynn Waldera, Chair, called the meeting to order at 9:00 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

MOTION: William Rosandick moved, seconded by Ann Bonner, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: William Rosandick moved, seconded by Ann Bonner, to approve the minutes of September 30, 2015 as published. Motion carried unanimously.

ELECTION OF OFFICERS AND LIAISON APPOINTMENTS

COUNCIL CHAIR

NOMINATION: Lynn Waldera nominated William Rosandick for the Office of Council Chair.

Tom Ryan called for nominations three (3) times.

William Rosandick was elected as Chair by unanimous consent.

VICE CHAIR

NOMINATION: William Rosandick nominated Lynn Waldera for the Office of Vice Chair.

Tom Ryan called for nominations three (3) times.

Lynn Waldera was elected as Vice Chair by unanimous consent.

SECRETARY

NOMINATION: Lynn Waldera nominated Ann Bonner for the Office of Secretary.

Tom Ryan called for nominations three (3) times.

Ann Bonner was elected as Secretary by unanimous consent.

2016 ELECTION RESULTS	
Board Chair	William Rosandick
Vice Chair	Lynn Waldera
Secretary	Ann Bonner

LIAISON APPOINTMENTS

2016 LIAISON APPOINTMENTS	
Credentialing Liaison(s)	William Rosandick Alternate – Lynn Waldera
PAP Liaison	Ann Bonner
DLSC Liaison	Lynn Waldera
Legislative Liaison	William Rosandick
Office of Education and Examinations Liaison	Ann Bonner Alternate – William Rosandick
Travel Liaison	William Rosandick Alternate – Lynn Waldera

MOTION: Lynn Waldera moved, seconded by Ann Bonner, to affirm the Chair's appointment of liaisons for 2016. Motion carried unanimously.

DELEGATION MOTIONS

Delegated Authority for Urgent Matters

MOTION: Lynn Waldera moved, seconded by Ann Bonner, that, in order to facilitate the completion of assignments between meetings, the Council delegates its authority by order of succession to the Chair, highest ranking officer, or longest serving member of the Council, to appoint liaisons to the Department to act in urgent matters, make appointments to vacant liaison, panel and committee positions, and to act when knowledge or experience in the profession is required to carry out the duties of the Council in accordance with the law. Motion carried unanimously.

Document Signature Delegation

MOTION: Lynn Waldera moved, seconded by Ann Bonner, to delegate authority to the Chair or chief presiding officer, or longest serving member of the Council, by order of succession, to sign documents on behalf of the Council. In order to carry out duties of the Council, the Chair, chief presiding officer, or longest serving member of the Council, has the ability to delegate this signature authority for purposes of facilitating the completion of assignments during or between meetings. The Chair, chief presiding officer, or longest serving member of the Council delegates the authority to Executive Director or designee to sign the name of any Council member on documents as necessary and appropriate. Motion carried unanimously.

Credentialing Authority Delegations

MOTION: Lynn Waldera moved, seconded by Ann Bonner, to delegate authority to Council liaison(s) to advise the Department and the Board on all issues related to credentialing matters. Licenses that meet the criteria of rule and statute may be issued by DSPS under the delegated authority outlined by the Medical Examining Board regarding the Council's credentialing advisory authority. Potential denial decisions should be referred to the full Board for final determination. Motion carried unanimously.

Travel Delegation

MOTION: Ann Bonner moved, seconded by Lynn Waldera, to authorize the travel liaison to approve all Council travel. Motion carried unanimously.

SPEAKING ENGAGEMENTS, TRAVEL, OR PUBLIC RELATION REQUESTS

Consider Attendance at the 2016 State Licensure Liaison Group Meeting

MOTION: Lynn Waldera moved, seconded by William Rosandick, to designate Ann Bonner to attend the 2016 State Licensure Liaison Group Annual Meeting in Olathe, Kansas on August 26-27, 2016, and to authorize travel. Motion carried unanimously.

ADJOURNMENT

MOTION: Lynn Waldera moved, seconded by Ann Bonner, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:19 a.m.